



Permit #F00154485-B

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00154485-B

Type of Permit: FILMING

Release Date: 07/31/2019

Production Company FAMILY TREE TV, LLC

Producer Jacqueline Bender

Insured Company Name FAMILY TREE TV, LLC

Director Robin Samuels

Contact Phone No. 1 818-954-9559

1st AD Robin Samuels

Contact Phone No. 2 843-883-5060

Fax

Production Manager Kevin Lewis

Address 884 ALLBRITTON BLVD., STE. 200
MT. PLEASANT, South Carolina
29464

FilmL.A. Coordinator Melissa Levine

Location Manager Kevin Lewis

Production Title FAMILY TREE TV

Primary Phone Mobile - 702-505-7785

Secondary Phone

Type of Production TV Pilot

Location Assistant Austin Keneshea

Primary Phone Mobile - 508-415-9969

Secondary Phone

Fees

LAPD SECD OFFICERS \$328.00

Total Permit Fee \$328.00

Number of Locations 1



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Summary Information**Location****Location 1 of 1****Page 1 of 2**

Permit Number	F00154485-B	Location Manager	Kevin Lewis
Production Company	FAMILY TREE TV, LLC	Primary Phone	Mobile - 702-505-7785
Insured Company	FAMILY TREE TV, LLC	Secondary Phone	
Production Title	FAMILY TREE TV		

Location Address 6121 Melrose Ave, Los Angeles, CA, 90038**Location Name** John C Fremont Branch Library**Location Type** Library**Film Dates** 8/2/2019 - 8/2/2019 16:30 - 20:30 1 day**Open or Closed to the Public** Open

Generic Conditions *LA CITY AND/OR LA COUNTY FIRE CHECKLIST ATTACHED TO FINAL PERMIT. THE PERMITTEE IS RESPONSIBLE FOR COMPLETING CHECKLIST PRIOR TO FILMING ACTIVITY AT THIS LOCATION. NON COMPLIANCE MAY RESULT IN ASSIGNMENT OF A FIRE OFFICER.

All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping or setting up in front of merchants or residents without prior approval

Please see attached document Approval_Communique-514039.pdf

Equipment on Location	Type	Quantity	Personnel on Location	Type	Quantity
	Cast/Crew vehicles	2		Cast	4
	Vans	4		Crew	10
				Spot Check	1

Filming Activities Equipment on property; Equipment on sidewalk only.; Exterior establishing shots; Exterior motion without sound; Interior Dialogue;

Special Effects:	Type	No. Times Per Day	No. Takes Per Take
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Description of F/X Scene: There will be no F/X scene

Jurisdiction Political: Los Angeles City -**Police:** Los Angeles**Fire:** Los Angeles City



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Production Title FAMILY TREE TV

Location Manager Kevin Lewis
Primary Phone Mobile - 702-505-7785
Secondary Phone

Council District 04

Police Department

Thomas Guide Page: 593**Grid:** E6

Approvals LOS ANGELES CITY POLICE DEPARTMENT
LOS ANGELES CITY LIBRARY DEPARTMENT

Richard Priest
Alexander Tagle

Coordinator Note RIDER B RELEASES LOCATION

Parking Base Camp 824 Victory Blvd,
Location Type : Burbank, CA,
Other Location 91502

Crew Parking 824 Victory Blvd,
Location Type : Burbank, CA,
Other Location 91502

Parking Notes

There will be no base camp. Crew will park at the production office and ride in the production vans to location. Production office is located at 824 N Victory Blvd, Burbank CA 91502



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Approval Communiqué

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Production Title	FAMILY TREE TV		

Location : 6121 Melrose Ave , Los Angeles 90038

Location Type : Library

Film Dates : 08/02/2019 04:30 PM - 08/02/2019 08:30 PM

Approval Number : 00514039

Approval Status : Approved

Approving Organization : LOS ANGELES CITY LIBRARY DEPARTMENT

Approver's Name : Alexander Tagle

Notes :

User	Note	Date
Alexander Tagle	The Filming Crew will start outside at 4:30 p.m. and will move indoors once the Library has closed at 5:30 p.m. They will be using the stacks in a walk and talk.	07/31/2019 03:43 PM
Alexander Tagle	%u2022 Only a GSD Electrician / Engineer can manipulate / program lighting and remove light bulbs; (also applies to exterior); %u2022 No equipment related to filming (including crew catering services) should be plugged into the Library%u2019s power source(s). Film crew will be advised to bring their own power source; %u2022 No lights, equipment, or carts may be leaning on the interior or exterior of the Library building or other Library property, unless approved in the memo (also applies to exterior); %u2022 There is no access to public WiFi outside of Library hours; %u2022 All cables must be taped down a minimum of every 6 inches in foot traffic areas (as necessary); %u2022 Library entrances cannot be blocked or closed during public hours. Any temporary closures must be arranged with the Library / Filming Coordinator in advance (also applies to exterior); %u2022 Black/Yellow protective covers placed over cables in all walkways and doorways (as necessary); %u2022 No Library books, materials, or equipment may be moved unless a Librarian or Library staff has been assigned to the shoot. On occasion, some furniture may be moved %u2013 this should be noted in the memo and by the end of the shoot everything should be returned to pre-shoot conditions; %u2022 The film crew cannot alter Library property: this includes drilling, taping, or removal of items (also applies to exterior); %u2022 There is no food or drinks allowed within the Library. Water is acceptable; EXTERIOR %u2022 Only vehicles with valid permits are allowed to park in the handicapped (blue) parking spaces (no equipment allowed); %u2022 No vehicles or equipment may block the book drop(s) or driveway; %u2022 Craft Services or %u2013Snacks%u2013 may only be placed in	07/31/2019 03:41 PM



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the Library's Community/Event room or outside of the Library.

Personnel :

Personnel Type	Fees	Work Order / Log Number
Security Officer	\$82/hr	